



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/AC&BW/ACCOUNTS/2016-17/O.O./1191

05.01.2017

OFFICE ORDER

Reference is invited to instructions of Ministry of Finance dated 14th Nov, 2016 for "Promotion of Payments through Cards and Digital Payments". The Competent Authority of the Board has approved to maximise use of Digital Means for financial transactions i.e. Debit and Credit Cards for collection of revenues for which all the offices of the Board are directed to procure the Swipe Machine from the official banks where the Accounts is being maintained by the Board for this purpose. The related transaction charges, if any shall be borne by the concerned RO/unit/COE.

A compliance report may be reported within one week.


(M. K. Gulati)
IAFA

Distribution:-

1. EO to Chairman, CBSE for Information
2. SPS to Secretary, CBSE for Information
3. SPS to CE/Director (EDUSAT) for Information
4. All SPSs/PAs to HODs/Directors, CBSE
5. PS to Joint Secretary (ART&I)
6. SPS to Joint Secretary (A&L), HQ
7. All Regional Officers, CBSE
8. All COE Incharges, CBSE



CBSE/IAFA/


Dated: 10/01/2017

CIRCULAR

As per GFR rule no 145 & 146, on the recommendation of the duly constituted purchase committee as decided by the Competent Authority, goods are procured from the market. In some emergent purchases, a temporary advance is disbursed in cash/bearer cheque in the name of committee member for payment to the recommended vendors. It has been observed on many occasions that such advances are not adjusted /settled within the prescribed time limit and advance stand in the name of member.

Hence, the practice of drawing temporary advance for purchasing/procuring goods in the name of employee in cash or in any other mode should be discouraged. Such type of purchase/procurement of goods be effected by paying through RTGS/NEFT, cheques/DD directly to vendor on the basis of proforma invoice only on delivery of goods. The convenor of the committee shall be personally responsible for adjustment of advance by submitting original invoice to the concerned DDO.

This issue with the approval of Competent Authority.


(M. K. Gulati)
I.A.F.A.

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केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/AC&BW/ACCOUNTS/2016-17/O.O./1436

23.02.2017

OFFICE ORDER

Reference is invited to instructions of Ministry of Finance vide OM no 3 (2) (1)/2016/R&P Rules/Amendment/649 dated 5th December, 2016 for "Payments to suppliers etc. by Government Departments through e-payment". (copy enclosed)

2. In order to attain the goal of complete digitization of Government payments, the existing limit of Rs. 10,000/- prescribed in paragraph 2 of OM dated 1st August, 2016 has been further reviewed. It has now been decided to lower the threshold limit to Rs. 5,000/- (Rs. Five thousand only)

3. In view of above, all the offices of the Board shall ensure with immediate effect that all payments above Rs. 5,000/- (Rs. Five thousand only) to suppliers, contractors, grantee/loanee institutions etc. are made through e-payment mode only.

This order issues with the approval of Competent Authority of the Board.


(M. K. Gulati)
IAFA

Distribution:-

1. EO to Chairman, CBSE for Information
2. SPS to Secretary, CBSE for Information
3. JS (A&L), CBSE for information
4. All DDO's

S.No.11

18850

F. No. 3(2)(1)/2016/R&P Rules/Amendment/ 649
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantrak Bhawan,
GPO Complex, E-Block, INA
New Delhi-110023

Date: 05-12-2016.

OFFICE MEMORANDUM

Subject: Payment to Suppliers etc. by Government Departments through e-Payment

A reference is invited to this office O.M. No. 1(1)/2011/TA/366 dated 1st August 2016 regarding payment to Suppliers etc. above Rs. 10,000/- by Government Departments through e-Payment.

2. In order to attain the goal of complete digitization of Government payments, the existing limit of Rs. 10,000/- prescribed in paragraph 2 of this office O.M. dated 1st August 2016 has been further reviewed. It has now been decided to lower the threshold limit to Rs. 5,000/- (Rupees five thousand only).

3. All Ministries/ Departments of the Government of India shall ensure with immediate effect that all payments above Rs. 5,000/- (Rupees five thousand only) to suppliers, contractors, grantee/loanee institutions etc. are made by issue of payment advices only.

This issues with the approval of the Finance Minister.

Soma Roy Burman
5.12.16

(Soma Roy Burman)

Joint Controller General of Accounts

To

1. Secretaries of all Ministries/Departments of the Government of India
2. Dy. C&AG, O/o C&AG
3. Secretary, Defence Finance
4. Financial Commissioner, Railways
5. Member Finance, Department of Telecommunications
6. Controller General of Defence Accounts
7. Financial Advisers of all Ministries/ Departments
8. All Pr. CCAs/ CCAs/CAs of the Civil Ministries/ Departments

*May be circulated
to all B.H.s for n/s.*

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21/12/16

*DSC(h)/HE-OT
DSC(F)/SE*



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/AC&BW/Advance settlement/

Dated: 28/02/2017

CIRCULAR

It has been observed that huge amount is outstanding on different accounts i.e. temporary/contingent advance, TA/DA advance, Medical advance etc. ^{Contingent} in the name of staff/officials since a long time. The Competent Authority & Audit has viewed it very seriously.

In this regard, an office order vide no CBSE/JS (A&L)/2014/809-13 dated 07.10.2014 has already been issued which is not being followed by the offices scrupulously. Clause 8.6 of said order prescribed the time limit for settlement of advances as 15 days of completion of the activity it was drawn for. Delay shall attract penal interest @ above 2% GPF rate of interest.

In view of above, all the Regional Offices, Units, COEs are requested to recover long pending advances from the salary of the official concerned with penal interest under intimation to this office.

This issues with the approval of Competent Authority.


(M. K. Gulati)

I.A.F.A.

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